

**CENTRAL TEXAS COLLEGE FACULTY SENATE
MINUTES OF THE REGUALR MEETING**

February 27, 2004 9:00 a.m. Criminal Justice Building, Room 106

Present: Officers: Suzanne Morales (President), Jim Sisson (President-Elect), Marie Smith (Treasurer), Dana L. Watson (Secretary)

Not Present: Doug Edwards (Webmaster)

Members: 52

Visitors:

Call to Order/Welcome

President Suzanne Morales called the meeting to order at 9:00 a.m.

Approval of Minutes

President Morales accepted the minutes of the January 23, 2004 meeting as printed on the Faculty Senate website as there were no corrections/additions.

Treasurer's Report

Marie Smith submitted the following report:

Beginning Balance		\$3,185.03
Income		
Dues	10.00	
Total Income		10.00
Expenses		
Total Expenses		<u> 0</u>
Balance This Meeting		\$3,195.03

Standing Committees

Piper Professor: Jerrie Cleaver reported that the committee will not be nominating a candidate this year. Dean Mikles is sending information and forms to faculty for future nominations. Full time faculty may nominate and then vote on the faculty nominee and students can nominate and vote on full-time students. Nomination sheets may be returned to Tonya Gibson for next year's consideration. There are fifteen awards given by the Piper Professor Program of \$5000 each. The program was begun in 1958 with the participation of an institution by invitation only.

Professional Development: Christina Michura requested topics and speakers for fall preservice. We are nearing the end of the second pilot year for the Professional Development project. The form for submitting your professional development activities is on the website. April 15th is the deadline for submission of this year's documentation. The committee will be putting together relevant materials and making a presentation to Dean Mikles and the Chancellor. A brochure about the project is being developed. The committee hopes to get the plan approved soon. President Morales noted that a discussion with CTC's SACS liaison, Donna Wilkerson, emphasized the fact that it is not enough for

the institution to note that it makes professional development opportunities available, but must document why it is available, who attends, and how did the attendee benefit. The current professional development pilot provides a framework for this institutional requirement.

Faculty Affairs: Jim Sisson reported that the committee is preparing for the banquet. Tickets are on sale now and will be through noon on Monday, March 1st. Nominations for peer awards are due today.

Nominating Committee: Micki Simpson noted that the election of officers for 2004/2005 will be conducted during the April 23rd meeting. All nominations must be in by March 26th. Forms for the nominations were made available at the meeting.

Old Business

Christina Michura provided a TCCTA conference update. She noted the conference was an enjoyable one that seemed to have a technology slant. Sessions were interesting and informative. *The Messenger* did not include CTC in its annual salary study as our information was accidentally not sent. CTC information will be included in next year's publication. The conference will be held in Austin next year in order to coincide with the meeting of the state legislature. The Legislative Committee of TCCTA will meet this summer to discuss and strategize about important issues to be brought to the attention of the Texas legislature such as healthcare, accountability, etc. Phyllis Sisson encouraged all to become members so that there can be a strong showing of support for the TCCTA committee.

New Business

President Morales introduced the new Human Resources Director, Holly Jordan. Holly encouraged all to stop by and say 'hello.' Her office is located in the Human Resources Building, 103.

David McClure discussed a grant that CTC received that will partner CTC with local high schools and assist them with their Go Centers. CTC assistants and students will be known as G-force Mentors. The grant was received from the Coordinating Board and will allow us to target non-college bound students. TSU is also partnering with this project. David is looking for a faculty sponsor that will help coordinate the project. Training for the mentors will be available to facilitate team building and mentoring skills. There will be a memo on the project out soon.

International/ESL students' issues and concerns were addressed by Nancy Cutlip and Jan Anderson. Nancy noted changes in the application process since the September 2001 events. The students must move through many steps in order to be granted education visas through their home countries. The International Student Club on the CTC campus is very active and seeks to provide interaction between the international students and others on campus. There are many restrictions that these students must comply with. One is the number of hours they must enroll in and attend during the semester. Nancy asked faculty to send her an email if the student is close to failing a course. This will allow her some

time to counsel with the student and make sure that the student is still complying with enrollment requirements. She also requested your understanding when she phones at the start of the semester needing a student's admittance into a class. The international students can only arrive when the dormitories open and they then must attend to many prerequisite activities before they register, making their registrations somewhat late. Your understanding and flexibility are appreciated and the students are appreciative when you allow them into your class. Jan Anderson noted that due to 'job exporting,' countries are sending many students to the US for job-related training. Her student count has markedly increased recently. These students are enlightening and enriching to our Central Campus environment. She also had some 'cultural' tips (on a handout) that should be considered when working with international students. It was suggested that this might be a very valuable topic for preservice.

A QEP update was provided by Dana Watson. The committee is continuing training in preparation of implementation of the plan and is preparing the document that will introduce and describe the plan to the evaluators who will be visiting our campus next October. A draft outline of the document was provided as a handout.

The CTC Scholarship application is available online. Bill Perkison encouraged applications and described the qualification and acceptance processes. The online application is transferred to a software program that pulls the vital data and then ranks the applications according to specific criteria making the process an objective one. The essays required on the application are reflective of the students' civic and personal qualities and are evaluated by CTC-associated retirees. The ranking then coordinates the scholarships' criteria in terms of academic, financial, and scholarship specific attributes to the ranking received per the application. March 1st is the deadline for student applications. The list of scholarships and the application are links from the CTC Alumni/Foundation page.

Announcements and Kudos

Thanks to KNCT for today's door prizes and a special thanks to Les Ledger for the door prizes he has provided this year.

Dr. Frith noted that the SIFE students are still very busy with their business presentations and are hosting many events in March for Women's History month. He also expressed SIFE students' compliments to Christina Michura for her assistance with speech training.

Christina Michura noted the regional speech tournaments are being held in March. The last competition was a good showing for CTC speech talent. She is still looking for more participants.

Gordon Bacon reported the Central Texas Association of Young Children (CTAYC) and Early Childhood Profession held a workshop on campus recently. Over 230 child care providers attended allowing twenty \$200 scholarships to be funded. Also, Early Childhood Professions CTC was selected as the Volunteer Organization of the Year by Killeen Parks and Recreation. Our lab students help with many community projects.

The Fine Arts Department, along with other local groups, is hosting a photography exhibit and competition at Vive Les Arts in March.

Adjournment

President Morales adjourned the meeting at 10:10 a.m. there being no other business.