

# CENTRAL TEXAS COLLEGE FACULTY SENATE

MINUTES - March 23, 2007 Meeting

Officers present: Jenny Shotwell (President), Dawn Green (President-Elect), Monika Bender (Secretary), Shane Simon (Treasurer).

Departments represented: ESL, Developmental Studies, Mathematics, Business Administration, Social & Behavioral Science, Early Childhood Professions, Communications, Computer Science, Mental Health Services, Nursing, ENGR/CA Drafting/Design/Office Technology, Physical Education, Criminal Justice.

## Call to Order

President Jenny Shotwell called the meeting to order at 9:03 a.m.

## Speaker

Dr. Anderson was unable to visit – he plans to speak at the April 20<sup>th</sup> meeting.

AIG VALIC Financial Advisor Roy E. Box, Jr. discussed the financial services AIG provides to CTC ([www.aigvalic.com](http://www.aigvalic.com)) and offered his help and advice on any investment questions. Contact information: 800.892.5558 ext. 89220; 254.526.1417 Office; 713.582.2104 Mobile; or via [roy\\_box@aigvalic.com](mailto:roy_box@aigvalic.com)

Guest speaker Geniece Brandes-Daunis presented information on the program *Take Back the Night* – CTC Library/Student Center Quad Area on 11 April at 6:30 p.m. This program is to raise awareness of domestic violence. The event will feature a self-defense workshop and speakers representing Families in Crisis, Look Up and Live Domestic Violence Support Group, and the Texas Department of Family and Protective Services. The march will take place at 6:30 p.m.

## Approval of Minutes:

The February 2007 minutes were approved, as published.

## Treasurer's Report:

Shane Simon gave the financial report. Members approved it.

|                               |                          |
|-------------------------------|--------------------------|
| Balance February 16, 2007     | <u>\$2,947.26</u>        |
| Receipts                      |                          |
| Dues                          | 70.00                    |
| Total receipts                | 70.00                    |
| Disbursements                 |                          |
| Printing                      | 7.75                     |
| Peer Banquet KCCC deposit     | \$150.00                 |
| Refreshments                  | \$16.59                  |
| Total disbursements           | \$174.34                 |
| <b>Balance March 23, 2007</b> | <u><b>\$2,842.92</b></u> |

## Old Business and Committee Reports

Professional Development: Faculty In-service 2007 update – Dr. Anderson will provide all refreshments for this event. Suggestions and ideas for the program include

- Break-out sessions presented by staff of Project Pass.
- GIFTS (Great Ideas for Teaching Students) sessions – concurrent 10 minute sessions for 1 hour. Call 1313 to give ideas.
- Professional Development: Call Gordon Bacon with ideas, or check box on form F-6.

Bookstore Committee: 75% of books are purchased at our bookstore. There are two types of books: 1) Branded books – original text but with CTC cover given a new ISBN to be used for 3 years; and 2) Custom books with a markup of 27% to 30% (locked-in) to be used 3-5 years and with customer support provided by MBS publisher. A period of six months is necessary for book choice/order since Distance/Online Learning Department is required to enter and publish course materials in advance.

Faculty Affairs Committee: Adjunct instructors will receive an email address, this Fall, of the form \_\_\_\_\_@ctcd.edu .

Dr. Anderson finds it important to obtain grants. The administration may pay for a new position – grant coordinator – given that faculty contributes discipline content expertise. Initially and for some time, we need to be prepared to work uncompensated. Grants could benefit us with new technology including computers, clickers, or other enhancements.

Faculty Appreciation Banquet update: The banquet will be on May 4<sup>th</sup> following this school year's last meeting. The tickets are \$17 per person. Contact Shane Simon (Treasurer) for more information and to buy tickets.

Golf Tournament: The amount \$500 was approved/voted on for student scholarships this year. The golfers/volunteers playing on April 29<sup>th</sup> of this year will be Jack VanDoren and Bob Shea who will wear CTC T-shirts at the tournament. Note: AIG Valic is the main sponsor of the golf tournament (Roy E. Box).

Reminder: Provide feedback on the Constitution Amendments within two weeks. Read the document online and respond with feedback. The amendments will be voted on during the April 20, 2007 meeting. We need to make The Board of Trustees aware of the amendments.

### Comments:

The classroom buildings are either too hot or too cold, and there is no way to regulate the temperatures. Our heating and cooling system is 40 years old and needs replacement parts. The Board of Trustees approved repairs on the cooling tower, and the work is to begin soon (Jenny Shotwell).

At Graduation 2007 and in the future, faculty members will not be presenting diplomas to students. This privilege will be granted to faculty whose family member is graduating.

**Kudos:** Gordon Bacon announced that 53 scholarships at \$100 each were awarded to CTC students at fund-raising event on Saturday, 17 March.

Developmental Studies: Glenda Hunter Taylor published her book *The Insatiate Archer*.

Guidance and Counseling: new member/employee Mary Henderson-White was introduced.

**Adjournment:** President Shotwell adjourned the meeting at 10:02 a.m.