

**CENTRAL TEXAS COLLEGE FACULTY SENATE  
MINUTES OF THE REGUALR MEETING**

April 22, 2004 9:00 a.m.      Criminal Justice Building, Room 103

Present: Officers: Suzanne Morales (President), Jim Sisson (President-Elect), Marie Smith (Treasurer), Dana L. Watson (Secretary), Doug Edwards (Webmaster)

Not Present:

Members: 50

Visitors:

**Call to Order/Welcome**

President Suzanne Morales called the meeting to order at 9:00 a.m. She reminded all that to be eligible to vote during the meeting for next year's officers dues must be paid for this year.

**Approval of Minutes**

President Morales accepted the minutes of the March 26, 2004 meeting as printed on the Faculty Senate website as there were no corrections/additions.

**Treasurer's Report**

Marie Smith submitted the following report:

Beginning Balance		\$4,724.92
Income		
Dues	30.00	
Total Income		30.00
Expenses		
Peer Appreciation Awards	205.00	
Killeen Civic & Convention Center	1,767.78	
Printing	24.63	
Total Expenses		<u>1,997.41</u>
Balance This Meeting		\$2,757.51

**Speakers**

Suzzi Chapman shared information about the direction for distance learning. The distance learning program is migrating to Blackboard. This process will be ongoing for a while. Alexis Maldonado provided a demonstration of Blackboard's features and demonstrated a new software program designed as a learning management system. This program is for those who teach face-to-face classes and wish to have an internet element. The Distance Learning department will be offering training on the new software. To participate, phone x1348.

Barbara Merlow unveiled the new CTC website. The main page is now live, updated, and contains links and information deemed most needed by prospective and current students. Changing all sites and links that CTC has will take some time but eventually there will be continuity among the sites and departments. Barbara is working with a software program called Contribute that will assist in site creation and maintenance. She and her department are seeking input, suggestions, photographs, etc., from everyone. Note the feedback link

on all pages. For additions to the calendar of events on the main page, contact Andrea Howard.

### **Standing Committees**

Piper Professor: Jerrie Cleaver stated that the committee is accepting nominations for next September when the paperwork process for the nominees can begin.

Professional Development: Christina Michura noted the committee is finalizing the professional development plan. Meetings have been held with Dean Mikles and, with a few minor changes, the plan will be sent to department chairs for final review. The plan will then be disseminated to faculty.

Preservice will be one day only on Wednesday August 25<sup>th</sup>. The schedule of events is being finalized.

Faculty Affairs: Jim Sisson had no new business to discuss.

Nominating Committee: Micki Simpson had no new business to discuss; the committee was busy with the officer voting process.

### **New Business**

LULAC is looking for a CTC faculty sponsor for the group. The Killeen LULAC is very active and is excited to be involved with the campus group. Please let President Morales know if you would be interested in being a sponsor.

A letter from Dr. Anderson was read concerning sponsorship opportunities for the upcoming CTC Golf Tournament. The three levels of sponsorship were discussed with Jerri Cleaver making a motion for the CTC Faculty Senate to be a Gold level sponsor for the event at a cost of \$500. Dr. Frith seconded and the motion passed. The Gold level provides the Faculty Senate with two player spots. Those who might be interested in playing were asked to submit their names to President Morales. After the meeting the names were placed in a box and a drawing was held. The players will be John Henderson and Rick Hindman.

The votes for Faculty Senate officers were tabulated and the results were announced by Mikki Simpson. The results for 2004-2005 are:

Les Ledger – President Elect

Celinda Hallbauer – Secretary

Willard Raiffeisen – Treasurer

Jerrie Cleaver – Piper Professional Committee

Sandra Whisler – Piper Professional Committee

Ken Word – Piper Professional Committee

Maria Bravo – Prof. Development

Shane Simon – Prof. Development

Delores Williams – Prof. Development

David Coleman – Nominating Committee

Lovie Dunn – Nominating Committee

Pamela Hadnot – Nominating Committee

Marie Smith – Nominating Committee

Dana Watson – Nominating Committee

Don Donaldson – Faculty Affairs  
Phyllis Sisson – Faculty Affairs  
Marie Smith – Faculty Affairs

### **Old Business**

Jan Anderson noted that QEP Specialists have attended more training and the document that will be used for the assessment process will be distributed next week.

### **Announcements and Kudos**

President Morales shared with the Faculty Senate the news that Annette Skinner is facing some health challenges.

Melissa Richards noted that the 2004 *Byways* publication is now available. There will be a reading of some of the items in the publication along with a showing of some of the art items in the library on Tuesday, April 27 beginning at 1:30. All are invited to attend. Melissa will be distributing copies of the publication next week. President Morales thanked Melissa and the *Byway's* publication group for all of their hard work.

The Fine Arts Department will be holding a performance night next Thursday and invites all to come and watch. The performances are also scholarship auditions.

Delores Williams invited all to participate in the March of Dimes walk held in May. If you are interested, please contact her for registration information.

The SIFE team won again and are now regional champions for the 5<sup>th</sup> year in a row, earning the group \$1500. They will next compete in a national competition held in Kansas City.

Richard Hindman noted that one of the culinary students, Curtis Kent, had competed in a culinary competition and placed 2<sup>th</sup>.

Gordon Bacon noted that 15 CTC students were involved in a 'make and take' table held during a community activity and more than 300 children and parents participated in the activity at their table.

Diane Rose noted that students participated in the Texas Intercollegiate Press Association competition held recently.

Anna Holston noted that the English Honor Society will be inducting 13 students. Since CTC is a community college the students represent more than one discipline making this honor quite an achievement.

### **Adjournment**

President Morales adjourned the meeting at 10:20 a.m. there being no other business. She thanked the Faculty Senate for their support this year and encouraged all to share their Faculty Senate experience with colleagues in an effort to increase participation in future activities.