

**Central Texas College  
Faculty Association Minutes  
April 25, 2008  
Friday, 9:00 am  
Criminal Justice Building**

*[ Note: To save time so Faculty could attend the Chancellor's Bar-be-que immediately after our meeting, much of the usual, formal agenda was not adhered to during this meeting.]*

**I. Call to Order**

**Welcome-** President Dawn Green called the meeting to order.

**II. First Guest Speaker: CTC Chancellor Dr. James Anderson**

- CTC is in good shape financially. In regards to the budget, we are all in this together. Faculty may be asked to do things that are "out-of-the-ordinary." CTC does not plan to ask for a tuition increase until 2009. Central Texas College District will probably drop our tax rate slightly.

- Texas Governor Rick Perry will change the formula for allocating funds to educational institutions. Community Colleges teach 54% of the students but receive only 12% of the budget. Although the legislature has surplus funds, this year community colleges are slated to receive five billion less than in the past. Also, for Carl Perkins money, 70% will be allocated to public schools with only 30% going to colleges, which to us is a 52% cut.

- The new Nursing Building will be 84 thousand square feet, and Tarleton will also move-in to the Nursing Building from their temporary building; Metroplex Hospital will also conduct some training in our new Nursing Building as well. The price of the building was originally 15 million, but last week, the price had escalated to 17.4 million, so the plan is to hurry-up and get it built. The architect has been told to work day and night to get the plans completed. The new facility will have 316 parking spaces. The option of a multi-level parking garage was explored but was too expensive.

- The renovation/replacement of the CTC Bookstore is in-the-works. In the cafeteria, we have to serve food, so we cannot knock out the cafeteria wall as we are expanding the Bookstore. The price for this project is \$250 per square foot.

- In the CTC Administrative Building, rain pours through the three doorways, so canopies are being constructed over those doorways. Jack-hammering may occur during the 100 days required for completion of the project.

- A small, somewhat unattractive building is being constructed near the Bell Tower to house the new pumping station which will pump water from the new water-tower. The pumping-station building could not be hidden underground, as some have suggested, but shrubbery and trees will be planted around the building to hide it.

- Dr. Jimmie Don Aycok, the congressional representative for this area in the Texas legislature, is our graduation speaker on Friday. A new initiative is that a scholarship for spouses of wounded warriors, has been dedicated in his name.

- An early release program, which glides people into positions when other people retire, is going to be implemented. CTC needs to create a specific plan for it.

- Volunteers are needed for the Speakers' Bureau. We need to go public with our best aspects. We need to share important information and give back to the community. Recently, Wynona Alexander was cheered when she spoke at the Chamber of Commerce meeting.

- Three of CTC's international contracts, worth 150 million dollars, are all up for renewal at the same time. We are fighting turf wars with other institutions which are bidding against us. CTC had a ten-year contract in Europe. CTC had held the Far East contract for twenty to thirty years. The government is soliciting competition in educational contracts and especially wants to hire minorities.

- The Department of Defense has decided to pay for spousal education, and came to CTC and the University of Maryland. It would mean a lot to CTC and is the right thing to do.

- The Chancellor said that he appreciates what the Faculty Senate does and said that he is happy with the Faculty Senate. Instead of focusing on just one issue as we might have in the past, Dr. Anderson said that he was pleased to see that we have now diversified into other areas of school operations with which we should want to be involved. He said that he "liked our growth."

•In advance, the Chancellor thanked the participants in the Chancellor's Chili Cookoff to be held after the Faculty Senate meeting.

### **III. Officer Reports**

#### **A. President's Report**

•President Dawn Green said that we should donate \$500 to a scholarship in the name of our graduation speaker Dr. Jimmie Don Aycock. The Chancellor will match the \$500 contribution.

•Dawn announced that Faculty Senate made money at our annual Peer Appreciation Banquet, featuring Elvis Appreciation artist Johnny Memphis, held at the Killeen Civic and Conference Center on April 11<sup>th</sup>. Dawn was pleased that almost twice as many members attended our annual Peer Appreciation Banquet this year compared to the previous one.

•She also announced that membership is up—we now have 114 members.

•The Faculty Senate is taking the lead in designing a Memorial Wall for our local students and faculty who died in the service of their country. Over 400 students have been lost going back to Vietnam in 1967. Herb Maglietta, the Chairperson of the Drafting and Design Department, will be creating an architectural design for the Memorial Wall, which will be assembled in sections rather than piece by piece. The project will receive a large amount of positive publicity and will be a labor of love. Volunteers are needed.

•A new Student Evaluation Instrument is being designed by teams of people who normally do not work together.

•Faculty Senate is morphing into a position on the CTC organizational chart. As part of our Professional Development, we work as part of committees with members from offices across campus. Instead of griping, we have a voice. We have leadership and we get things done.

•The Chancellor likes that we are coming to the table with solutions instead of coming to the table with problems.

•Senator Suzanne Morales-Vale praised Dawn's leadership, saying that Dawn had brought-in participation from people who had been on the sidelines. She said that Faculty Senate now has a voice. We have some say-so about what things work for us and for our students.

•Dawn added that the new College Orientation class, Psychology 1300 which is based on Dr. Staley's book, is proceeding well. Two sections will be taught by faculty and administration in Fall 2008. More sections will be offered in Spring 2009.

### **IV. Second Guest Speaker: Dr. Ken Word, CTC Mathematics Professor, discusses hybrid on-line courses**

•Dr. Kenneth Word, the CTC Mathematics Department Chairperson, was trying to do a hybrid class pilot last summer, using Wimba, BlackBoard and voice e-mails. However, there was trouble with the voice and graphics not being in-synchronization. Using I-Link, the Internet, and a CD, he attempted to deliver the class to students on-line the same as for students in class in live-action with him.

•Ken used the I-link to teach a Distance Calculus class. The cost of tuition was the same as a regular course. Mark Plasterer, our audio-visual technician from the CTC Library, provided a microphone and other technological assistance. Dr. Word showed step-by-step how the instructor would open the application, and utilize the SmartBoard and the Sympodium. The instructor can share the desktop or applications and make "a graph of happy faces" accessible to the students. The instructor can talk to students in-class live. Also Wimba and I-link have their own SmartBoard.

•Dr. Word demonstrated how to interact with a student in another building while showing how to construct "a hyperbolic paraboloid." The student, Chad, is working on a Master's degree in Math at Tarleton State.

•With the I-Link, each department can decide how to utilize the teaching tool. Rental costs \$600 for one year.

•The class is not always synchronous, because since the class is on-line live throughout the world, not everyone wants to get-up at 2:00am to participate live. I-linc.com has a web-site pen.

•Students and faculty are reluctant at the beginning, until they adjust to the technology.

•Jennifer Cabaniss, who has a Bachelor's Degree in Instructional Technology, will be glad to assist anyone who is interested in further exploring the use of this technology.

- Some class procedures must be adapted to the on-line environment. Students who miss more than three consecutive assignments are dropped. For important information, the instructor sometimes sends mass e-mail to the entire class. The instructor must also provide a time when he/she is available for on-line office hours. In the on-line classroom, the character that represents each student stands when that student is active, and sits down when the student is not participating.

- The instructor and/or students can “click-to-share” his or her desktop, specific regions of the desktop, applications, or respond with “No, thank you.”

- Ken also said that \$500 for training is available.

- Dr. Word will be conducting a 15-minute TIDBIT (Training in Instructional Development By Innovative Teachers) session at CTC Pre-Service in Fall.

- Also, during May through July, Dr. Word will be teaching on the USS Ronald Reagan. Although Ken has been teaching here for 30 years, he admits to being a bit nervous about this new experience.

## **V. Election Results Announced**

- **New Officers (2008-2009):**

- President** Delores Williams - Nursing

- President-Elect** Jenny Shotwell – Developmental Studies/Math

- Secretary** Shane Simon - Communications

- Treasurer** Robert Shea - Mathematics

- Immediate Past-President** Dawn Green – Mental Health

- **New Committee Members (2008- 2009):**

### **Faculty Affairs and Issues:**

- Jan Anderson - Depart. Chair/ESL

- Brenda Cornell -Communication

- John Frith - Dept. Chair/Business

- Lisa Volle - Communications

- Jennifer Cabiness - Mathematics

### **Faculty Professional Development Committee:**

- Flo Wilson –Developmental Studies/Math

- Ellen Falkenstein – Developmental Studies

- Dawn Green - Dept. Chair/Mental Health Dept.

### **Social Committee**

- Les Ledger - Business

- Rick Hindman - Hospitality

- Shane Simon -Communications

### **ELECTION & AWARDS COMMITTEE (2008-2009):**

- Ellen Falkenstein – Developmental Studies

- Renee Henry –Mental Health Dept.

- Sandra Whistler – Science Department

- Ronnie Turner – Industrial Technology

- A motion was made and approved that **all executive officers** (President, President-Elect, Secretary, Treasurer, and Immediate Past-President) be added to the list of those who can sign checks for Faculty Senate on the First National Bank Account. Only one officer's signature will be required on any check we issue. This flexibility should make it easier for us to pay our bills in a timely fashion. Jenny and Shane are already on the list; the other officers will be added. As an official record of our proceedings, these minutes constitute proof that the bank is instructed to add these additional officers to the list.

## **VI. Adjournment**

- By unanimous decision, the meeting was adjourned.