

Central Texas College
Faculty Senate Minutes
Friday, April 24, 2009, 9:00 am
Criminal Justice Building, Room 106

I. Call to Order

A. Welcome- President Delores Williams called the meeting to order at **9:00 am**.

II. Roll Call of members present (Shane Simon reporting)

[No roll. Members sign-in at door]

III. Approval of Minutes of the March 17, 2009 Meeting (Shane Simon reporting)

- One attendance correction was made.
- Les Ledger moved that the March Minutes be approved, Rick Hindman seconded, and the minutes were approved unanimously.

IV. Officer Reports

A. President's Report- (Delores Williams reporting)

- President Delores Williams had no report.

B. Board of Trustees Mtg.—4/16/09 Summary (Jenny Shotwell reporting)

- The Board approved their minutes from the previous meeting (3/19/2009)
- Announced the Department of Nursing Luncheon and Fashion Show
- Announced Introduced the Student Ambassadors
- Announced the reformation of the rodeo team and plans for Rodeo week
- Introduced the new electronic Librarian
- Adjourned into Executive Session

C. Treasurer's Report (Bob Shea reporting)

•Fifty-seven tickets were sold for the Peer Appreciation Banquet totaling \$253. We had great donations from Cengage and McGraw-Hill. We only spent \$253 and almost everyone left with some kind of prize.

•Our balance to start will be \$1814.²⁰. We spent \$360.⁰⁰ for the year.

•We have 118 members in the Faculty Senate which is the most in four years.

•Gordon Bacon moved that the Treasurer's Report be approved, Les Ledger seconded, and the Treasurer's Report was approved unanimously.

VI. Committee Reports

A. Faculty Affairs and Issues/Executive Committee-

•Mark your calendars for the Faculty Senate meeting dates for 2009-2010, which will be the fourth Friday of the month in Fall and the third Friday of the month in Spring.

- This is the second year of the new format with departmental representatives for the Faculty Senate/Association. There will be a survey at Pre-Service asking “How do you feel about the realignment, which had us moving from an open-attendance Senate to a Senate/Association, where representatives report back to their departments?”

B. Faculty Professional Development Committee-(Suzanne Morales-Vale)

- Will meet this summer.

C. Social Committee – (Les Ledger reporting)

- President Elect Jenny Shotwell moved that, over the summer, Shane Simon on the Social Committee would be given permission to choose a location, book a banquet room, and make a deposit for the Peer Appreciation Banquet in 2010. Booking a banquet room during the summer is necessary to lock-in a desirable date while rooms are still available. Jack Van Doren amended the motion to read that Shane Simon had permission of the Faculty Senate to book a banquet room and make a deposit for the annual Peer Appreciation Banquet for 2010 with the cost of the deposit not to exceed \$300.

D. Elections and Awards Committee – (Jan Anderson reporting)

- One Senate member suggested sending an announcement to Bruce Vasbinder revealing which of our members had received the annual Peer Appreciation Banquet Awards from Faculty Senate.

- Peer Appreciation Banquet Awards for 2008-2009** included:

Teacher of the Year – Delores Williams

Community Development - Robert Shea

Professional Development - Dawn Green

Adjunct Faculty - Virginia Lucas

Past-President Dawn Green received a gavel.

- The Elections and Awards Committee will also tally the results from today's election.

VII. Old Business

A. College Success Course Update- (Bertha Kondrak reporting)

- Two sections of the College Success Course are continuing to meet and they are very good examples effective application of the class framework. On Thursday, both classes end.

- Such a learning framework course should be taught over 16 weeks; 8 weeks is really unrealistic for the course.

- Students will fill out a questionnaire indicating their satisfaction/dissatisfaction with the course and suggestions that they might have.

- More sections of the College Success Course are tentatively scheduled for summer, and students are being encouraged to sign-up.

- Students who are on probation will find the course particularly helpful to aid them in developing study skills.

- Being enrolled in the College Success Course is not considered punitive. The goal is to help them to help themselves.

- Faculty members who would like to volunteer their time are invited to participate.

- One Senator said that Developmental Studies students would benefit from the course.

- One very positive attribute is that the course results in transferrable academic credit.

B. Bookstore-They are ordering books. Send your requests to Regina.

C. Policies and Procedures- (Jenny Shotwell reporting)

- They are “dissecting the Faculty Senate Constitution.”

- They are “pulling out specifics and putting them into the policies and procedures document.”

- The idea is to bring a vague constitution with a “policies and procedures” section for approval by the CTC Board of Trustees. With this kind of document, every minuscule alteration does not have to be re-approved by the Board.

- The committee is going to create “officers’ books” describing the duties of and the procedures employed by the person holding the office. A similar “committee chair book” will describe the duties of and the procedures employed by the person holding the committee chair position.

- As an example of how officers can mentor each other, President-Elect Jenny Shotwell remarked that to ensure a smooth transition and maintain continuity, Dawn Green, who was President last year, had offered advice and guidance to this year’s incoming President, Delores Williams.

- Members of the Policies and Procedures Committee include: Lila Coleman, Jack Isbel, Jenny Shotwell, Bertha Kondrak and Jan Anderson.

D. Golf Tournament- Jack Van Doren said that the golf tournament originally scheduled for April 17th has been rescheduled for May 1st. So that all four Senate members who wanted to participate could do so.

E. Faculty Activity Report to Dean Mikles-

- Faculty members are active in community activities, but we want to be sure that the administration is aware of what we do for our community. We need to identify our activities in the monthly report by departments that is given to Dean Mikles and reported to Dr. Anderson and the board.

F. Memorial Wall Report-

- A list from the Department of Defense showed that 419 CTC students were killed since the Persian Gulf. Reconciling the list is time consuming because some are not in the system. A sidewalk would stretch from the cafeteria towards the gym. A mock-up was created by Herb Maglietta. Flagpoles will include the Texas flag, the Army, the Navy, the Marines, the Air Force, the Coast Guard, etcetera.

G. Peer Appreciation Banquet Summary Report-

- Fifty-seven tickets were sold for the Peer Appreciation Banquet, which was attended by several members of the board, as well as Dean Don Mikles and Deputy Chancellor Bill Alexander. The sea cruise theme was reflected in the elaborate decorations, lively music, and superb singing coupled with an abundance of prizes and a great deal of audience participation in dancing and singing along.

H. Participation in TCCTA at the state level- (Jan Anderson reporting)

- Jan Anderson is our TCCTA representative who distributes our membership forms each year.
- Our lobbyist, Beaman Floyd, sent a letter after Community College Day at the state capitol. He is continuing to work for us to retain our health insurance and to fight “proportionality.”
- Our administration has mentioned that we do not have many representatives serving as officers or on committees. Suzanne Morales-Vale, on the TCCTA Publications Committee, is our only member who is on a TCCTA committee. The last TCCTA officer from our school was President Gary Turner. The deadline to nominate a CTC faculty member for a TCCTA state office for 2010 to 2011 would be November. It is not easy to get on a committee or become an officer for TCCTA, because one must be recommended by a current TCCTA office holder or committee member.
- Suzanne said she would like us to consider volunteering to serve in TCCTA as an officer or committee member.

VII. New Business

A. Elections

- Delores Williams will be our **Immediate Past President**.
- Incoming **President** is Jenny Shotwell.
- No one accepted the nomination for **President-Elect**, and so the office is unfilled for now.
- Bob Shea was re-elected as **Treasurer**.
- Bertha Kondrak is our new **Secretary**.
- Faculty Affairs & Issues** members are Jan Anderson, John Frith, and Lisa Volle.
- Professional Development Committee** consists of Gordon Bacon, Bertha Kondrak, and Suzanne Morales-Vale.
- Elections & Awards Committee** is comprised of Jennifer Cabaniss, Priscilla Clark, Susan Davis, Pamela Hadnot, Susan Ramnarine-Singh.
- Social Committee** members include Les Ledger, Shane Simon, Rick Hinneman, Pat Rylander, Jan Anderson, and Jack van Doran.
- Webmaster** is Doug Edwards.

IX. Announcements

Yes, We “Can” fight hunger by donating usable canned goods at Jan Anderson’s house on Saturday, April 25, from 8:00am to 4:00pm. Exit

on Nola Ruth from Veteran's Memorial Boulevard, take the second right onto Cedar Oaks Lane and it is the second house on the left. Worthy organizations such as ESL and SIFE get credit for some of the canned goods we helped to collect. All food donated will stay in the local area.

- On the CTC Central Campus, call Jim O'Brien's office to have the canned goods picked up.

- Bethany Winkler's classes in the Communications Department have collected a large number of cans.

- If we win by having the largest number of canned goods, then the Harlem Globetrotters will come to our school. We have until July 17.

- Food for Thought-** Les Ledger announced that Friday night is the final Patio Café.

- Chef Lezzo provided today's goodies from the Business Department.

- Bringing Home the Bacon-** Gordon Bacon, Child Development Department Chair, announced that the national economic downturn has taken its toll on their endowed scholarships. However, there are still four \$400 scholarships available.

- Sister Cities-** The Killeen Sister Cities group recently put on a show with fabulous singers and dancers.

- In the Bag for SACS-** Jenny Shotwell, Jerry Clever, and Jane Zimmerman are all attending a SACS (Southern Association of Colleges and Schools) Assessment Conference.

- The Department of Nursing would like to offer thanks to all who attended their 40th anniversary luncheon and fashion show to assist the department in purchasing new equipment for the simulated labs.

- Fall Faculty Pre-Service** is scheduled for August 26th and requires the submission of an official registration form. Food and a dessert bar will be featured. More details will be added as they become available.

- Our WebMaster Doug Edwards is in the Diabetes Bicycling Tour and is looking for sponsors.

X. Adjournment

- Jack Van Doren moved that the meeting be adjourned. Gordon Bacon seconded. The meeting was adjourned at 10:08.