

**CENTRAL TEXAS COLLEGE FACULTY SENATE
MINUTES OF THE REGULAR MEETING**

September 16, 2005 9:00 a.m. Criminal Justice Building 113, Room 106

Officers present: Les Ledger (President), Christina Michura (President-Elect), Melissa Richardson (Secretary), Monica Bender (Treasurer), Doug Edwards (Webmaster)

Call to Order

President Ledger called the meeting to order at 9:02 a.m.

Speaker

CTC Chancellor, Dr. Anderson, addressed the faculty senate. Dr. Anderson referenced his nine point agenda. He mentioned that at a recent Pension Plan meeting, it was announced that our pension plan has improved 13.2%. Dr. Anderson said that we made a good decision when we went with AIG-Valic.

Dr. Anderson pointed out significant features related to our CTC budget. He said our budget was 150 million, the biggest CTC has ever had. He pointed out that we have received pay raises. He spoke about the falling tax rate and the continuation of the plan to replace CTC computers every three years.

Dr. Anderson discussed the long range facility plan. An immediate short-term plan to solve bookstore woes is in place. Part of this year's problems with book lines has been related to a change in financial aid procedures. In a long range plan, Building 106 will be renovated at about a cost of \$2 million. CTC has finalized the land swamp with the Army to get access to the 85 acres next to campus. This deal still needs final Congressional approval. We spent \$140,000 for the land, which may seem high, but it needs to be compared to ACC, which recently spent \$300,000 for the same amount of property. Water issues play into our current facilities/land issues.

Personnel changes are happening. The Dean of European Campus is retiring. Another CTC dean will be retiring in January, but the name of the dean has not been announced. CTC faces the problem of having too many key people eligible to retire in the near future, and so far incentives to stay longer are not being offered.

Datatel issues are being resolved, and the Chancellor reminded Faculty Senate that this major database shift had to happen to meet the college's needs. Dr. Anderson explained why Datatel was chosen, including the facts that CTC was able to keep its database administrators in-house and that Datatel only serves community colleges in this business.

Dr. Anderson addressed operational changes, including concerns about the IBM contract with the Department of the Army. If IBM is not allowed to rebid, CTC will need to rethink its means of bidding for special contracts. EArmyU and Navy count as 30-40% of our entire enrollment base. The Army is asking for unproctored exams, plus new means of educational technology delivery such as PDA's and gameboys. CTC is affected by

BRAC and the drawdown in Europe and Asia. The Department of the Army has had a reduction of 40% of their educational administration. It is not allowed for CTC to be both an academic provider and an academic counselor, so CTC needs to think about how it can fulfill the students' academic requirements.

Tarleton enrollments have not gone up, so it is not yet a Texas A&M campus. It is now counting some of its online enrollments in its numbers. The Tarleton land transfer did not happen in special session, so Tarleton will remain CTC's tenant for a while longer.

At Fort Hood, CTC's tent buildings are going to have to be moved. CTC needs to add twenty permanent classrooms there, or will need to have another solution to fill the needs of students.

A question was raised by Christina Michura about what is being done to prepare faculty to teach using the new technological advances in the classroom? Dr. Anderson praised Sharon Davis's department for its hard work in course development and faculty mentoring. He says they will teach us the latest teaching modalities as necessary. Dr. Anderson also pointed out distance learning needs cooperation from Department Chairs to put courses online.

Approval of Minutes

President Les Ledger accept the minutes of the August 23, 2005 meeting as printed on the Faculty Senate website. There were no corrections or additions.

Treasurers Report

Balance September 1, 2005	<u>\$3,229.97</u>
<u>Receipts</u>	
Dues	90.00
Total receipts	\$90.00
<u>Disbursements</u>	
none	0.00
Total disbursements	\$0.00
Balance September 16, 2005	<u>\$3,319.97</u>

Standing Committee

Piper Professor: Jerrie Cleaver announced the nomination of Curtis Gibson for the Piper Professor award.

Professional Development: Gordon Bacon asked faculty senate members to fill out the surveys for August's pre-service. He asked for suggestions for faculty senate presenters. He reminded members to fill out their FE-1 forms. Shane Simon will be the new Professional Development chair.

Faculty Affairs: Christina Michura announced that faculty affairs is setting its meeting agenda and will be reviewing the brainstorming exercises from pre-service.

Nominating Committee: There is no report at this time.

Old Business

President Les Ledger began a discussion of changes to the Bylaws. He reviewed changes highlighted in blue. Dr. Frith pointed out a redundancy in Section II. Elections. Sub-section A and Sub-section F present a possible contradiction and the phrase "usually the April Faculty Senate meeting" should be struck from Sub-section F. In Section II. H., the phrase "newly elected" should be amended to read "incoming." Changes will be reflected on the website. A vote on the changes will happen at the October meeting.

Dawn Green reported on the float for the CTC 40th Anniversary Parade. She, Jan Anderson, and Suzanne Morales have come up with new lyrics to the song "You're Still the One", which will now be sung as "We're Still the One" during the parade. The float will look like a cake, and Don Donaldson's department is ready to build it. Faculty volunteers are needed to represent the different generations of CTC and to sing and record the theme song. We will be having a float decorating party, and the float should be completed by October 8. Attendance at all the CTC anniversary events is being strongly encouraged.

Jane Gibson has taken many Faculty Senate member photos and left the proofs for faculty to approve. More may be taken at a later time. Discussion ensued about how the pictures will be downloaded to the Website. Webmaster Doug Edwards expressed concern with how to download them. President-elect Christina Michura said she would give the photographs to him in the appropriate downloadable file, so his work would be minimal. Doug Edwards brought up a concern about how much space the photos would take, and it was suggested that we look into housing the Faculty Senate Webpage on the CTC website instead of on a separate server with memory issues and additional cost. Les Ledger said he would talk to Bala Kappagantula, the CTC webmaster, about this possibility.

The October meeting has been changed to October 14 to coincide with the CTC anniversary barbecue.

President-elect Christina Michura reported on the preservice brainstorming results. Faculty Affairs will meet to discuss the results. The top results include the following: 1) Adjunct issues, including pay raises and CTC email addresses (the nursing department currently has adjunct emails); 2) CTC student issues, including administrator visibility

and counseling/student relations; 3) Professional Development, including ideas for speakers, training, and orientations; 4) Safety and Health, including issues of wellness and safety on campus.

New Business

President Ledger announced that we have \$3209 in our treasury and suggested that we could give some to a charity for the Hurricane Katrina disaster. Dr. Frith made a motion that we donate \$500 to a charity such as the Red Cross or Salvation Army. A suggestion was made that we give the money to the Foundation Board emergency scholarship for students who are coming from the impacted area. Al Waite, a member of the Foundation Board, said he would find out the details from Bill Perkison. A vote was held and the motion to donate to the Foundation Board Scholarship Fund for Katrina Victims was approved.

Lisa Volle presented the first Idea/Tip report. She spoke about her tip to get the most out of technology when teaching online. She recommended that faculty use their publishers as a technology resource. Distance Learning department can help to tailor publisher information directly to the online platform, including snipping parts of VHS to become online video clips. She recommends using publisher power points as outlines for class lectures.

Announcements

Dr. Frith made a custom book through Prentice Hall that includes several pages about his SIFE team.

Jeniece the Counseling/Retention specialist spoke about the Early Warning Referral System implementation.

Julie Thomas spoke about the TASL workshop on September 23.

Al Waite spoke about need for donations to the faculty scholarships through the foundation office.

Christina Michura spoke about joining TCCTA.

Les Ledger thanked the hospitality department for the breakfast.

Adjournment

President Ledger adjourned the meeting at 10:20 p.m. after giving out the doorprizes.