

1. Call to order at 9:05 am by Jenny Shotwell, FS President
2. The minutes from October 2009 meeting were moved by Les Ledger and seconded by Gordon Bacon to be approved as is.
3. PRESIDENT'S REPORT
 - A. Texas Coordinating Board will be visiting the campus December 1-3, 2009.
 - B. Graduation Speaker-Dr. Anderson recommended General Lynch as the speaker at this school year's graduation. Jan Anderson moved that we have General Lynch as our Graduation Speaker, Les Ledger seconded. After some discussion the motion was rescinded. Jan Anderson then moved we investigate the protocol for inviting military speakers for Graduation that were not current leaders at Ft. Hood. Les Ledger seconded. It was discussed, voted on, and carried.
 - C. Board meeting-Delores Williams reported on the 11/19/09 Board meeting- the Chancellor reported he will be involved in the interview process for the selection of the new TAMU-Central Texas President. Document # 338(revision #1 Policy & Position paper, Code of Ethics & Conduct) was tabled. The financial statement & investment report, a budget transfer and performance awards was approved. Contracts for painting and maintenance of the Union Grove Tower and purchases of additional storage area network (SAN) and a system management retention product from Hobson's was awarded. It was announced the Board met with KISD School Board on October 29, 2009 and the CTC Service Awards ceremony will be December 11, 2009 at 8:30 am in Building 150 room 1075.
 - D. Treasurer's report- the books were audited and balance. The current balance is \$1814.20. Les Ledger moved that the treasurer's report be approved. It was seconded and approved.
4. COMMITTEE REPORTS
 - A. EXECUTIVE COMMITTEE has not meet since last FS meeting.
 - B. PROFESSIONAL DEVELOPMENT COMMITTEE- Michael Bettersworth has been asked and has accepted to be the keynote speaker for Fall Preservice. He has asked \$1500 for travel. The MOU we submitted to Dean Mikles included a line item in the budget to cover these expenses. Dean Mikles has approved it- the next step is to take it to the Chancellor. The Service Excellence Conference in the spring will include a faculty track (this committee continues to be working with HR on this matter).
 - C. SOCIAL COMMITTEE – Suzanne Morales-Vale moved we accept the results of the faculty survey as have the peer appreciation be a Luncheon and give the Social Committee the go ahead to begin planning. Deloris Williams seconded. It was voted on and approved.
5. OLD BUSINESS
 - A. Bookstore - this committee is still looking for members.

B. International Students- the issue about dining hours, etc. has been pursued by the parents and sponsors of the students and has been corrected somewhat with more work continuing.

6. Discussion of the Format of our Faculty Senate. The results from the survey given at the preservice are as follows: 35 for FA format and 31 for FS format, 4 no vote or neither. We had a discussion about adjunct participation-in the FS format the Adjuncts have 2 representatives and can vote; in the FA format all adjuncts join but cannot vote. How do they identify each other? How do they know what they want as a group? Questions posed to the FA –what can we do different? Will changing the format make a difference? What will motivate faculty to come to meetings and participate? Les Ledger moved we table the discussion after we resend the survey to faculty. We decided to send the survey to Department Chairs and the Executive Committee, to be discussed and voted on at the FA meeting in April 2010. Rick Hindman seconded. The vote passed the motion.

7. HB 2504 – bill requiring public institution making available to the public syllabi, faculty's vitae, learning objectives, major projects, and student's evaluations. The Coordinating Board has extended the date till August 2010 for us to have a plan on how to post this information in one place within 2 clicks and maintained regularly. Dean Mikles would like us to form a committee to address this issue. Anyone interested in joining contact Suzanne Morales-Vale.

8. ANNOUNCEMENTS

Doug Edwards announced the domain for the FS web site needs to be renewed. \$35 @ year. Discussion about wanting this site to look more like the CTC web site. Deloris Williams moved we renew for one more year. Robert Shea seconded. Vote passed.

Discussion about the Lock down on 11/05/09. Gordon Bacon concerned about how we handled it. Send concerns to Risk Management ***. We would like to have a debriefing and would like someone to speak to us about this at the February meeting.

Gordon Bacon announced his department was awarded a grants scholarship.

Bertha Genna Kondrak reported the Mental Health Services Department has been presenting several PTSD workshops on campus.

Gordon Bacon moved the meeting be adjourned. Les Ledger seconded. It was adjourned at 10:37 am.

Submitted by,

Bertha Genna Kondrak, Faculty Senate Secretary