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SKILLS SUMMARY

Code key: 1 = Some knowledge 2 = Competent 3 = Highly skilled

Technical Publications	Skill Level	Computer Hardware	Skill Level
Document design	3	Computer/software upgrades	3
Instructor and student guides	3	Network installation	1
Operator's manuals	3	PC component installation	3
Procedures manuals	3	PC system installation	3
Software user's manuals	3	Personal computer	3
		Software installation	3
Management		System administration	1
Project management	3	Wireless administration	1
Publications management	3		
Team oriented	3	Computer Software	
Product Quality		3ds max 4	1
ISO 9000	2	Adobe Acrobat	3
Software beta testing	3	Adobe PhotoShop	2
Usability testing	3	CINDEX	3
User analysis	3	Corel Draw	2
Technical document editing	3	Drumbeat	1
		FrameMaker	3
Geographic Information Systems		GIF Construction Set	3
AGIS	1	HomeSite	3
ArcGIS Desktop	2	HoTMetaL Pro	2
ArcCatalog	2	Interleaf	2
ArcMap	2	LView Pro	3
ArcToolbox	2	Mapedit	3
Creator	1	Microsoft Access	3
Creator Terrain Studio	2	Microsoft Excel	3
GeoDa	1	Microsoft FrontPage	3
Global Mapper	1	Microsoft Internet Explorer	3
Import 71	3	Microsoft NetMeeting	3
MapInfo ProViewer	3	Microsoft Outlook	3
Vega Prime	1	Microsoft PowerPoint	3
		Microsoft Project	2
Standards		Microsoft Word	3
Chicago	3	Netscape Communicator	3
Information Mapping®	2	PaintShop Pro	2
		RoboHELP	1
Operating Systems		Visio	1
ConvexOS	2	Programming	
Macintosh	3	ASP/JSP	1
Microsoft Windows 95/98/NT/XP	3	BASIC	1
MS-/PC-DOS	3	C, C++, Java	1
Open Windows	2	HTML	3
SunOS/Solaris	2	JavaScript	1
UNIX	2	XML	1
X-Windows	2		
		Training	
Writing		Classroom training/instructor	3
Computer	3	Curriculum development	3
Creative	3	Instructor and student guides	3
Editing	3	Training documentation	3
Historical	3	Training program development	3
Indexing	3		
Journalism	3		
Research	3		