

**BYLAWS  
OF THE  
SABINE VALLEY AMATEUR RADIO ASSOCIATION**

**NAME**

The constituted name of this organization is the Sabine Valley Amateur Radio Association, herein referred to as the Club.

**ARTICLE I  
MEMBERSHIP AND VOTING PRIVILEGES**

Section 1. Full Membership. Any person is eligible for Full Membership if he holds a valid Amateur Radio Operator/Station License. All Full Members shall have voting privileges providing they are not delinquent in their dues.

Section 2. Associate Membership. Any person who does not hold a valid Amateur Radio License may be an Associate Member. Associate Members may become Full Members when they obtain a valid Amateur Radio License. Associate Members shall not have voting privileges.

Section 3. Charter Membership. Any person included in the original organization at the time of adoption of this Constitution shall be a Charter Member.

Section 4. Honorary Membership. Honorary Membership may be bestowed on any deserving person for his contribution to Amateur Radio and the Club by a majority vote of the Club members present at any Regular or Special meeting . Honorary Membership shall not be for more than one year and shall not have voting privileges.

Section 5. Family Membership. Persons residing in the same household with a Full Member may be granted Full or Associate Membership by the payment of dues. All members of the household shall have the same anniversary date.

Section 6. Fraternal Club Membership. Fraternal Club membership may be bestowed upon any local area Amateur Radio Club by a majority vote of the members present at any Regular or Special Club meeting. Fraternal Club members shall not have voting privileges. Fraternal Club membership may be cancelled by a majority vote of he members present at any Regular or Special Club meeting.

**ARTICLE II  
ELECTION OF OFFICERS**

Section 1. The term of office for any officer of the Club is one year beginning January 1 and ending December 31 of that year.

Section 2. The President and Vice President may succeed himself in office once for two successive terms, and be re-elected after a lapse of one or more years. The Secretary and Treasurer may succeed themselves indefinitely.

Section 3. At the regular December meeting, the presiding officer will accept nominations for Club officers, in addition to those proposed by the Nominating Committee. An election will be held and the candidate for each office receiving the majority vote of the members present is elected. Secret ballots will be used if more than one person is running for an office.

Section 4. Nominees for office shall give their approval in person before becoming a candidate for the office.

Section 5. All nominees shall be present at the time of the election.

Section 6. Officers assume their positions at the January meeting.

**ARTICLE III  
DUTIES OF OFFICERS**

All officers must hold a full membership in the Club and be current with their dues. Their duties are as follows:

President. The President is responsible to the Club membership for the proper operation of the Club in accordance with the Constitution and Bylaws.

He will preside at all Regular and Special Club meetings.

In the absence of the Treasurer he may sign checks for outstanding Club expenses.

He shall appoint a chairperson to select up to 4 members to serve as a committee to audit Financial Reports at any time he deems it necessary, or at the request of a member.

Vice President. He shall perform the duties of the President during the President's absence.

He shall keep an updated membership roll.

He shall serve as a chairperson or appoint a chairperson for a Nominating Committee for the following year's officer election.

He shall announce the names at the December meeting.

Secretary. He shall keep a record (minutes) of the proceedings of all meetings.

He shall keep (file) all records and data submitted by any committee or member.

He shall carry on all correspondence pertaining to the Club.

He shall read the minutes of the last meeting at the start of the next meeting. If the minutes are included in a monthly newsletter sent to each member prior to the meeting, they need not be read. They must be approved by a majority vote of the members present at the meeting.

Treasurer. He shall pay all bills which have been approved by the members present at a Regular or Special Club meeting.

He shall keep the Club's financial records, books, or computer files, accounting for all dues, donations, and expenditures.

He shall keep all receipts for Club expenditures.

He shall make the Club's financial records available at all times to the general membership, and for any requested audit.

He shall present a financial statement and any other pertinent data at every Regular Club meeting.

He shall present an annual Financial Report at the Club's December meeting.

**ARTICLE IV  
OFFICER REMOVAL**

An Officer of the Club may be removed from office in the following manner:

1. If the officer has moved without resigning, or refuses, or is unable, to attend meetings, his office may be declared vacant by a majority vote of the members present at a Regular or Special meeting.
2. To remove an Officer for cause, charges for removal made by five or more Full Members shall be presented at a Regular or Special Club meeting. The affected officer must be present and given the opportunity to defend his actions.
3. Charges approved by a majority vote of the members present will be submitted to the entire membership for a vote.
4. The Secretary, or his approved alternate, shall mail or email a statement of the charges and the question of removal in the form of a voting ballot to the entire membership.
5. The deadline date for the return of the ballots to the Secretary/alternate will be plainly indicated and must be at least five days prior to the next Regular meeting. Ballots shall also be accepted at the meeting.
6. A volunteer committee of three or more members will open the ballots and determine the result of the vote.
7. If approved by at least 2/3 of the votes cast, the removal becomes effective immediately.

**ARTICLE V  
CLUB TRUSTEE**

The Club Trustee shall be a voting member with a General class or higher license. He shall be appointed by the President and approved by a majority vote of the members present at a Regular or Special Club meeting. His term of office shall be ongoing until such time as he requests to be replaced or the President deems it necessary to replace him. Duties of the Club Trustee shall be as follows:

1. He shall serve as liaison officer for the Club.
2. He shall oversee the maintenance of all Club equipment.
3. He shall serve as the chairman of a Technical Committee.
4. He shall perform a periodic inventory of Club equipment and present a Copy for the Secretary's records.
5. He shall be removed from office by the President and approved by a majority vote of the members present at a Regular or Special Club meeting.

**ARTICLE VI  
VACANCIES OF OFFICE**

A vacancy of the President's office shall be filled by the Vice President until a new President is elected. Vacancies in any office shall be filled with a special election by the members present at the first Regular meeting following the vacancy.

**ARTICLE VII  
COMMITTEES**

Section 1. An Executive Committee shall be established as a standing committee to conduct planning, advisory and emergency business of the Club as follows:

- a. It shall consist of the President, Vice President, Secretary, Treasurer, Trustee, and Technical Advisor.
- b. The President or Vice President shall be the presiding officer.
- c. Five members must be present to conduct business binding upon the Club.
- d. The meeting may be conducted by telephone or email.
- e. This committee shall conduct Club business by a majority vote.
- f. It is authorized to obligate an emergency expenditure of one hundred dollars (\$100.00) without specific approval of the membership.

Section 2. Special Assignments and Standing Committees may be appointed by the President, as necessary at any Club meeting. These committees shall function for the Club's advantage and will be terminated at the completion of their assigned tasks.

Section 3. An Emergency Coordination Committee, and its chairman, shall be appointed by the President. Their duties are as follows:

- a. Maintain a pyramid alerting system of mobile and portable radio stations that can fulfill emergency requirements.
- b. Appoint a replacement to act in the chairman's place when he is unavailable.
- c. Conduct periodic tests of the pyramid alerting system.
- d. Establish liaison with local agencies such that amateur radio is available when needed.
- e. Conduct periodic training nets on a Club repeater to provide instruction for emergency or special events training, and for emergency weather reporting.

Section 4. A Technical Committee, and/or Advisor may be appointed by the President to advise the membership on technical matters relating to the design, construction and operation of radio equipment.

Section 5. Club Control Operators. The Trustee and/or the Executive Committee shall assign members to serve as Repeater Control Operators in the event of malicious interference or Repeater faults or failures.

**ARTICLE VIII  
EXPULSION**

A member may be expelled from the Club in the following manner:

- a. The proposed expulsion must be openly discussed at a Regular or Special meeting and the reason for the expulsion explained.
- b. The Secretary must notify the affected member at least seven days in advance of the meeting when his expulsion will be considered by the membership.
- c. At this meeting the reasons for expulsion will be specified and the affected member will be given an opportunity to explain his actions.
- d. A simple majority vote of the members present shall be required for expulsion.

**ARTICLE IX  
RESIGNATION**

Any member may resign his membership in the Club by submitting it to the Secretary in writing. Any resignation will become effective when recognized and accepted by a majority vote of the members present at the next Regular or Special meeting of the Club. Failure to pay one's dues for three months will result in automatic termination of membership.

**ARTICLE X  
MEETINGS**

Section 1. Regular meetings shall be held monthly at such time and place as the President shall order.

Section 2. Special meetings will be called by the President or upon the written request of any five Club members. Notice concerning the special meeting and the business to be transacted shall be given to the members during the regularly scheduled information net, or by email.

Section 3. A Club Information Net shall not be used as a substitute for a Regular or Special Club meeting.

Section 4. Robert's Rules of Order, latest edition, shall be the meeting authority when not in conflict with the Constitution and Bylaws of the Club.

**ARTICLE XI  
DUES AND ASSESSMENTS**

Section 1. The Club, by majority vote of the members present at the Regular meeting in December, shall establish the dues for the following year.

Section 2. Each new member is required to pay prorated dues for the remainder of the current calendar year at the time of joining the Club, and annual dues at the beginning of each calendar year thereafter.

Section 3. Each member must pay their dues before they are eligible to vote in the election for the following year's officers

**ARTICLE XII  
ASSETS**

Section 1. The Club may own property. Any purchase or sale of Club property must have the approval of a majority of the members present at a Regular or Special Club meeting.

Section 2. The Club Treasury shall be safeguarded in one or more accounts at a local bank, as approved by a majority of the members present at a Regular or Special Club meeting.

Section 3. Checks drawn on the Treasury bank account must have one signature, that of the Treasurer or President. All Club expenditures, except for \$100.00 for emergency business, must be approved by a majority vote of the members present at a Regular or Special meeting.

**ARTICLE XIII**  
**PRIVATE BENEFIT**

**SECTION 1.**

Members and Officers of the Club shall not have any rights of ownership to the Club's property or funds.

**SECTION 2.**

Members and Officers shall not have any rights to a share of the Club's property or funds upon the dissolution of the Club.

**SECTION 3.**

Members and Officers shall not be compensated for the normal duties of membership or service to the Club. Compensation for expenses incurred by any member or Officer shall be provided as authorized by a majority vote of the membership present at a Regular or Special meeting.

**SECTION 4**

Club property which is to be sold, as approved by the membership present at a Regular or Special meeting, may be purchased by any member providing that all members have equal access to the purchase.