

Properties Committee

	A	B	C	D	E	F	G	H
1	STATUS	RANK; DATE COMPLETED	F/C Approval	PROJECT	VENDOR	P/M CYCLE; NOTES	Est. Cost	Proj. Mgr.
2	INSPECTION ITEM	1. Urgent		RECTORY EXTERIOR: Repair hole in foundation near A/C compressors.				
3	INSPECTION ITEM	1. Urgent		RECTORY EXTERIOR: Garage Floor Pressure Wash and Reseal				
4	INSPECTION ITEM	1. Urgent		ELECTRICAL: Replace Lighting Fixtues in Side Aisles. Lenses missing or yellowed/brittle on many units.	Dave and Jim			
5	INSPECTION ITEM	1. Urgent		CHURCH/HALL INTERIOR: Monitor Moldy Smell in G/R Kitchette/"Bride's Room"		TOP PRIORITY	Major Capital Project!	Team
6	INSPECTION ITEM	1. Urgent		CHURCH/HALL INTERIOR Women's Restroom in Gathering Room Supplemental Heat Needed		PRIORITY ITEM		
7	INSPECTION ITEM	1. Urgent		CHURCH/HALL EXTERIOR: Repair/Paint Cracked DRYVIT around Gathering Room Repair and Paint Rust from Christmas Wreaths		TOP PRIORITY	Major Capital Project!	Team
8	INSPECTION ITEM	1. Urgent		CHURCH/HALL EXTERIOR: Repair and Paint Portico Columns		TOP PRIORITY	Major Capital Project!	Team
9	INSPECTION ITEM	1. Urgent		CHURCH/HALL EXTERIOR: Remove Debris from Cellar Door Put cap on hole				
10	INSPECTION ITEM	1. Urgent		CHURCH/HALL EXTERIOR: Cracks developing, parking lot asphalt Off-year maintenance?	Perrin	TOP PRIORITY		R.A.
11	INSPECTION ITEM	1. Urgent		CHURCH/HALL EXTERIOR: Continued Vigilance RE: Roof Leaks Continued Vigilance RE: Chimney Flashing for Leaks		PRIORITY		
12	INSPECTION ITEM	2. Necessary		RECTORY INTERIOR: Paint Rectory Laundry Room	Dave		Major Capital Project!	

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13	INSPECTION ITEM	2. Necessary		RECTORY INTERIOR: Paint Rectory Laundry Room	Dave			
14	INSPECTION ITEM	2. Necessary		RECTORY INTERIOR: Paint Lobby (foyer) and Offices				
15	INSPECTION ITEM	2. Necessary		RECTORY INTERIOR: New Lighting Rectory Laundry Room	Dies			
16	INSPECTION ITEM	2. Necessary		RECTORY INTERIOR: Laundry Room Remove refuse, paint walls and floor				
17	INSPECTION ITEM	2. Necessary		RECTORY EXTERIOR: Storm Drians NW of Church/Hall Bldg. Need snaked out.				
18	INSPECTION ITEM	2. Necessary		CHURCH/HALL INTERIOR: N/E Stairway Coving loose Inspect all coving and return register cover near piano.				
19	INSPECTION ITEM	2. Necessary		CHURCH/HALL INTERIOR: Monitor Moldy Smell in Confessional (Old Baptistry)		(Seems to be under control at this time.)		
20	INSPECTION ITEM	2. Necessary		CHURCH/HALL INTERIOR: Monitor moisure in NW Basement Corner Pump Room WRAP PIPES, INCLUDE SMALL FAN				
21	INSPECTION ITEM	2. Necessary		CHURCH/HALL INTERIOR: Hall Kitchen Food Preparation Tables Need steel tops for the tables.		PRIORITY ITEM		
22	INSPECTION ITEM	2. Necessary		CHURCH/HALL INTERIOR: Dampness in Basement, NW Corner				
23	INSPECTION ITEM	2. Necessary		CHURCH/HALL INTERIOR: Church Stairwells, Thougly clean, tighten and polish rails. Remove Debris NE Church Stairwell				

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24	INSPECTION ITEM	2. Necessary		CHURCH/HALL EXTERIOR: Replant grass around large Blue Spruce	Calderwood			K.N.
25	INSPECTION ITEM	2. Necessary		CHURCH/HALL EXTERIOR: Need more river rock for Generator area; Also, for area outside Reconciliation Room				
26	INSPECTION ITEM	2. Necessary		CHURCH/HALL EXTERIOR: First Energy to Inspect/Replace Rusty Conduit at point of service entry, NE corner.	DIES and/or FIRST ENERGY			
27	INSPECTION ITEM	2. Optional		CHURCH/HALL INTERIOR: Decorative Wrought-Iron Grate in Gathering Room Is rusty, could be refinished.				
28	INSPECTION ITEM	3. Optional		RECTORY INTERIOR: Supplement Attic Insulation	Dies			
29	INSPECTION ITEM	3. Optional		RECTORY INTERIOR: REPLACE RECTORY 1965 BOILER		MAJOR EVENTUALITY	Major Capital Project!	
30	INSPECTION ITEM	3. Optional		RECTORY INTERIOR: Repair and Ultimate Replacement of Rectory Windows			Major Capital Project!	
31	INSPECTION ITEM	3. Optional		RECTORY INTERIOR: Repaint black metal elements of central stairway.				
32	INSPECTION ITEM	3. Optional		ELECTRICAL: Check status of 220 line in Laundry Room	Dies			
33	INSPECTION ITEM	3. Optional		CHURCH/HALL EXTERIOR: Evaluate Heat Loss from Stain Glass Windows/Church; Inspect plexiglas panes and airspace.				D'E
34	9. Preventative Maintenance	1. Urgent		Remove Refuse from Roofs Manually and with Leaf Blower	Dave and Church Volunteers	Four Times Each Year		D.C.

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35	9. Preventative Maintenance	1. Urgent		PLUMBING: Winterize exterior faucets each November; Winterize Round Garden Sprinkler System.	Husney/afc	Late Oct. Early Nov.		K.N.
36	9. Preventative Maintenance	1. Urgent		PEWS: Wash Church Pews.	Parish Volunteers	Lent 2009 and Odd Years?	Volunteers	M.M.
37	9. Preventative Maintenance	1. Urgent		PEWS: Ongoing Replacement of Rubber Pew Feet with Gorilla Glue	Dave and Helpers	Occasionally, as needed.		D.C.
38	9. Preventative Maintenance	1. Urgent		HVAC PREVENTATIVE MAINTENANCE	Jennings	Four Times Each Year		
39	9. Preventative Maintenance	1. Urgent		Fire Safety Equipment Maintenance, Extinguishers and Kithcen Hood Suppression System	Banfield	Biannual	PUT IN CALENDAR	K.N.
40	9. Preventative Maintenance	1. Urgent		Drain Water from Exterior Plumbing, including Round Garden Irrigation Sys., and all external sill cocks.	Husney	Early November Each Year	PUT IN CALENDAR	K.N. afc
41	9. Preventative Maintenance	2 Necessary		Drain <u>ALL THREE</u> Hot Water Tanks annually in order to extend their life.	Voulunteers	May of Each Year	PUT IN CALENDAR	J.P.
42	9. Preventative Maintenance	2. Necessary		Wheelchair Lift (Elevator) Maintence and Certification	Ohio Dpt. Of Commerce, Gable	Annual, but when?	PUT IN CALENDAR	K.N.
43	9. Preventative Maintenance	2. Necessary		Tuckpointing	VENDOR?	As needed upon inspection.		All
44	9. Preventative Maintenance	2. Necessary		Tony to touch up painting annually.		Jim to talk to Tony in the Spring		J.P.
45	9. Preventative Maintenance	2. Necessary		Service Well and Well Pump	Randy	Rarely, only as needed.		All

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46	9. Preventative Maintenance	2. Necessary		Reseal and Restripe Parking Lot, summer of 2011	Perrin	Every Three Years?		R.A.
47	9. Preventative Maintenance	2. Necessary		Regular Weed-Whack and Spray around HVAC Units	Calderwood	Growing Season		K.N.
48	9. Preventative Maintenance	2. Necessary		Professional Window and Screen Cleaning.	Unknown.	Annually in Spring		M.M.
49	9. Preventative Maintenance	2. Necessary		PEWS: Temporary refinishing of bare wood areas.	Dave and Jim	Light wipe-on finish as protectant.		D.C. J.P.
50	9. Preventative Maintenance	2. Necessary		Lawn Applications; Includes Grass and Weed Kill within HVAC fenced area <u>AND FRONT LOTS (Dave, 5/09)</u>	Calderwood	Every Late Fall or Early Winter		D.C.
51	9. Preventative Maintenance	2. Necessary		Landscape Maintenance Including Plantings and Irrigation System with Timer	Husney	Growing Season		M.R.
52	9. Preventative Maintenance	2. Necessary		Inspect and Clear Drains and Lines to Prevent Ongoing Flooding in Church Basement and Elsewhere	Dynamerican	Immediately, then as rec.		K.N. J.P.
53	9. Preventative Maintenance	2. Necessary		EXTERIORS: Perennial Checking and Calking Voids and Cracks, prohibit and repair insect damage, e.g., wasps, hornet, bee's nests.				
54	9. Preventative Maintenance	2. Necessary		Clear debris from two culvert drains at south end of parking lot (by driveway and by SW corner).	Voulnunteers	Several times in Spring and Fall		E.R. and All
55	9. Preventative Maintenance	2. Necessary		CHURCH/HALL INTERIOR: Wax Linoleum Floors as Needed				
56	9. Preventative Maintenance	2. Necessary		Carpet Cleaning Gathering Room and Carpet Cleaning in Rectory/Admin Bldg	Arslanian	Every Year in G/R, Rectory as needed.		M.M.

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57	9. Preventative Maintenance	2. Necessary		Biannual Walk-Around Inspection of all Properties and Facilities with Lunch	Properties Committee	Twice Each Year		All
58	9. Preventative Maintenance	2. Necessary		Biannual Electrical Maintenance including Overhead Light fixture replacements, R/R of Electrical Components	Dies	Twice Each Year, or as needed.		K.N.
59	9. Preventative Maintenance	2. Necessary		Annual Inspection from Richfield Fire Department		Annual		
60	9. Preventative Maintenance	3. Optional		Tree Service as Needed for Safety (Also, ongoing discussion regarding removal 2 blue spruces.)	K. J.'s Tree Svc	<i>Mary, Ed, Jeff, et al. to discuss 2 pines.</i>		All
61	9. Preventative Maintenance	3. Optional		EXTERMINATING: Consider annual or monthly service due to building damage from insects	Paul			afc
62	8. Under Review	2. Necessary		Remodel Rectory Kitchen				
63	8. Under Review	2. Necessary		Rectory Windows	Pella/Other	<i>Some windows are beyond repair.</i>		
64	8. Under Review	3. Optional		Remove section of pews in church to allow for improved wheelchair access.				
65	8. Under Review	3. Optional		Install City Water		<i>Existing well pump system is ok.</i>	\$17,500.00	
66	8. Under Review	3. Optional	<i>Extensive consultation required.</i>	Asked to consider sale of some property to neighbors.		<i>F/C says "open to considering."</i>		All
67	7. Approved	1. Urgent	10/11/2007	Painting of the Dryvite ("Stucco") of the Gathering Room. Would also paint-to-repair aluminum trim on G/R skylight. (HAS THIS BEEN DONE ALREADY?)	Tony's Painting, Wayne Hose	<i>Maybe started or completed. Unknown.</i>	\$4.5K? No, this is way off.	J.P.

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68	7. Approved	2. Necessary	Under \$1K, approved by afc	Replace Chandelier in Rectory Living Room due to current unit being to dim.	Whitmers or Online			afc and K.N.
69	7. Approved	2. Necessary	02/15/2007	Facility Signage, Restrooms, etc.	Consult with Becker's Signs	<i>afc would like a uniform singage style</i>	UNKNOWN	
70	6. Next few years	3. Optional		Eventual Replacement of Church Sign on Everett Road	B.S.	<i>Prior to 2014 50th Anniv.</i>		All
71	6. Next few years			NEW PHONE SYSTEM Current System Installed Approx. 1999 (Estimated) Will have to be replaced some time in the future.				
72	6. Next few years			COMPUTER NETWORK Current system maintained by pastor, not state-of-the-art; should be upgraded sometime.				
73	1. Completed	10/07/2005		Temporary Repairs to Sign in Front of Church (A new sign is needed in the next few years.)		\$700.00	\$740.00	R.A.
74	1. Completed	11/25/2005		Water System, Prevenative Maintenance		\$1,500.00	\$600.00	
75	1. Completed	02/06/2006		Air Conditioning Rectory	Wooster	\$12,265.00	\$13,500.00	J.P.
76	1. Completed	05/01/2006		Painting Exterior Wood Trim	Tony's Painting	\$9,000.00	\$8,760.00	J.P.
77	1. Completed	05/01/2006		New Hood for Kitchen Hall, "Phase One"	Hobart	\$15,500.00	\$15,500.00	
78	1. Completed	02/15/2007		Windows, afc Living Room	Kindness of Dave Carlos		GRATIS	D.C.

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79	1. Completed	03/01/2007		Gathering Room Trim Painting by Tony's @ \$550.00	Marchetta, Wilmot, Guardian, Handyman	\$1360, \$1600, \$1600, \$2400	\$2,000.00	J.P.
80	1. Completed	08/01/2007	10/11/2007	Gathering Room Skylight Anodized Aluminum Painting	Tony's Painting		Unknown	
81	1. Completed	09/11/2007	06/07/2007	> Moisture at NE Corner, N End of Church, chimney and basement.	Scolardo Excavation/Residential	\$2420, \$650, a/c N.B.	Reported above also, \$3070.00	
82	1. Completed	09/16/2007	6/7/2007	Improved Ventpipe for Sacristy Water Heater.			\$90.00	D.C.
83	1. Completed	09/25/2007	02/15/2007	Gathering Room Drive Through Beams	D.S.Const.	See a/c	\$28,650.00	R.A.
84	1. Completed	10/01/2007		HVAC SITE PREP: Fence, Excavating-Waterproofing, Retaining Wall, Concrete Pad, Elect. Repair, Gasline Repair	Cardinal, Residential, Scolaro, Sasak, Perrin, Dies.	\$983, \$3070, \$5100, \$3310, \$206, \$1100.	\$13,769.00	R.A.
85	1. Completed	10/01/2007		Fit/Finish/Wxstripping Ch. Doors	Dave/Don/Jim	\$100.00	\$100.00	D.C.
86	1. Completed	10/01/2007	02/15/2007	Church/Hall HVAC replacement	Wooster	\$54,250.00	\$52,250.00	J.P.
87	1. Completed	10/28/2007		Backfilling/Landscaping	Sasak	\$7,750.00	\$7,750.00	
88	1. Completed	11/13/2007		New Fencing HVAC Units	Cardinal	\$3,300.00	UNKNOWN	R.A.
89	1. Completed	11/18/2007	10/11/2007	Round Garden in Front of Church (Not yet approved, probably will be approved.)	Sasak		\$7,235.00	

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90	1. Completed	12/08/2007	10/11/2007	Replace Old Aluminum Windows in Sacristy	Pella		\$2,510.00	J.D'E.
91	1. Completed	02/02/2008		Repair Zone Heating, PSR Office, Various Zones have been repaired over time.	Wooster, Comunale	\$625/725, \$420/500	\$725.00	J.P.
92	1. Completed	03/23/2008	09/01/2008	Reseal and Restripe Parking Lot, summer of 2008	Perrin		\$4,750.00	R.A.
93	1. Completed	04/01/2008	02/15/2007	"Phase Two" of Hall Kitchen, including storage and sink.	Committee	\$11K pledged	UNKNOWN, < \$15K	
94	1. Completed	05/01/2008		Church Bell System	Verdin, Schulmeric	Unknown	\$13,000.00	D.M.
95	1. Completed	10/01/2008	10/11/2007	Basement Hall Restrooms. Now urgent due to health reasons. Incl. Heating issues.	<i>Project Completed</i>	UNKNOWN	\$65,000.00	R.A.
96	1. Completed	06/01/2009		Rectory Deck, Inspect and Paint (Added by Dave 5/09)		BETWEEN 6/22 and 7/3 2009		D.C. and J.P.
97	1. Completed	06/01/2009		CHURCH/HALL INTERIOR: Repair and Refinsh Little Servers' Chairs				D.C.
98	1. Completed	07/01/2009		RECTORY EXTERIOR: Paint and Repair Wooden Deck				
99	1. Completed	07/01/2009		CHURCH/HALL EXTERIOR: Level Gathering Room A/C compressors	Wooster			afc
100	1. Completed	08/01/2009		RECTORY EXTERIOR: Caulk cracks where bee's/wasp's nests have been found.				

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101	1. Completed	08/01/2009		CHURCH/HALL EXTERIOR; Especially Confessional: Repair Rotted Wood around Windows Caulk cracks around Windows and Doors		Include "Antique" Stainglass		
102	1. Completed	08/01/2009		CHURCH/HALL EXTERIOR: More Handicapped Parking Places				R.A.
103	1. Completed	08/01/2009	10/11/2007	> Electical Generator for Sump Pumps (To be addressed along with dampness control at north end of building.)	Broadview Heating and Cooling.	An ongoing, complicated issue.	\$5K	D.M.
104	1. Completed	08/09/2009		RECTORY INTERIOR: Wet behing Washing Machine Washer supply valves.				
105	1. Completed	08/09/2009		RECTORY INTERIOR: Weatherstripping Religious Education Office Door				
106	1. Completed	08/09/2009		RECTORY INTERIOR: Recover Floor Drain and Chimney hole from old Incinerator				
107	1. Completed	08/09/2009		RECTORY EXTERIOR: Repair insect damage all around; particulary garage doors.				
108	1. Completed	08/09/2009		RECTORY EXTERIOR: Repack faucets and valves, including interior of rectory garage				
109	<i>1. Completed</i>	<i>?</i>	<i>?</i>	<i>Wheelchair Lift Installation</i>	<i>Gable</i>		<i>Approx. \$ 65</i>	<i>All</i>
110	1. Completed	?		Replaced Church P.A. System Retrofitted Old System to Parish Hall				
111	1. Completed	1. Urgent		RECTORY INTERIOR: Sink rusting and cracked. Several toilets need repair or replacement.	Golden Dog Pluming			D.C.

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112	1. Completed	1. Urgent		RECTORY INTERIOR: Pastor's Bathroom; repair grout in bathtub				D.C.
113	1. Completed	1. Urgent		RECTORY INTERIOR: Laundry Room Dryer Vent, Dryer not working well.				
114	1. Completed	1. Urgent	11/12/2009	RECTORY EXTERIOR: Concrete Repair, including steps to parking lot.	Quotes			
115	1. Completed	1. Urgent		MASONRY: Clean white residue from brinks; THEN APPLY SEALER				D.C.
116	1. Completed	1. Urgent	03/26/2009	Inspection and Leveling of Exterior Sidewalks, particularly the bottom step from rectory to parking lot.	Perrin or Other			
117	1. Completed	1. Urgent		ELECTRICAL: Replace Lighting Fixtures in Stairways.	Dies and Committee			
118	1. Completed	1. Urgent		ELECTRICAL: Repair bad fluorescent in Hall	Dies			
119	1. Completed	1. Urgent		ELECTRICAL: Rectory Interior, "Nightlight Plug" bottom of stairway. Check and Replace if Necessary	Dies			
120	1. Completed	1. Urgent		ELECTRICAL: Rectory Exterior Replace Two GFI's	Dies			
121	1. Completed	1. Urgent		ELECTRICAL: Church Interior Lights Out / Bad Breaker in Church	Dies			
122	1. Completed	1. Urgent		ELECTRICAL: Church Interior Disable Exhaust Fan in Cupola	Dies			

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123	1. Completed	1. Urgent		CHURCH/HALL INTERIOR: Replace door closer at south end of hall.				
124	1. Completed	1. Urgent		CHURCH/HALL INTERIOR: Dispose of Broken Microwave after checking with Marie	Committee			
125	1. Completed	1. Urgent		CHURCH/HALL INTERIOR: Construct Storage Facility per Marie's request Possible Eagle Scout Project				
126	1. Completed	1. Urgent		CHURCH/HALL EXTERIOR: New gravel to top off grade-level roofs of stairways to church hall, NE and NW		Combine with cement work?		
127	1. Completed	1. Urgent		CHURCH/HALL EXTERIOR: Clean Rust from Cement at Gathering Room Entrance	Committee			
128	1. Completed	1. Urgent		CHURCH/HALL EXTERIOR: Build up top soil by cellar door.	Husney			afc
129	1. Completed	11/12/05 and 12/23/06		Tree/Shrub Removal/W.proof	K. J.'s Tree Svc		\$1,335.00	D.C.
130	1. Completed	2. Necessary		Eventual Replacement of Gathering Room Upholstery Reupholster Sanctuary Service Furniture to match				
131	1. Completed	2. Necessary		Eventual Replacement of Gathering Room Carpet		Felt-like nap is very hard to keep clean.	approx. \$2K	
132	1. Completed	2. Necessary		Construct Additional Table and Chair Storage SW corner of Parish Hall. Add shelving near sump.		Fall/Winter 2009		D.C. J.P.
133	1. Completed	2. Necessary		CHURCH/HALL EXTERIOR: Extend fence around new backup generator	Cardinal			R.A.

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134	1. Completed	2005 and 2006		Relevel Uneven Sidewalks - Three Visits	Level-It	\$1,200.00	\$1,205.00	R.A.
135	1. Completed	3. Optional	<i>Extensive consultation required.</i>	PEWS: Complete refinishing of pews. (Temporary repairs to be done by Dave and Jim.)	Several vendors on file for this.		\$65,000	
136	1. Completed	Date Completed?		Replace Roofs on All Buildings			LARGE	D.C. D.M.
137	1. Completed	Date Completed?		Remove Fence around gas meter	Dave and Jim		Volunteers	D.C.
138	1. Completed	Date Completed?		RECTORY INTERIOR: Pastor Bathtub Wall and Tile Replacement, Pastor Bathroom Sink Replacement				D.C. D.M.
139	1. Completed	Date Completed?		Mold Abatement, Rectory				
140	1. Completed	Date Completed?	02/15/2007	Hand soap dispensers and paper towel dispensers	Parishioners and Donors		Gratis	D.C.
141	1. Completed	Date Completed?		Hall Storage Units	Tom and Dave		\$3,000.00	Dave Jim
142	1. Completed	Date Completed?		GFI, Sacristy Sink				
143	1. Completed	Date Completed?	02/15/2007	Correct G/R Skylight Trim (Exterior)	Tony's Painting	Jim to get from Tony and others.	Unknown	
144	1. Completed	Date Completed?		Complete Trim in Narthex	Dave/Don/Jim	\$100.00	\$100.00	Dave Don Jim


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145	1. Completed	Date Completed?		CHURCH/HALL EXTERIOR Birds in Ductwork for Kitchen Hood Cover ducts with screens.				
146	1. Completed	Date Completed?		Backsplash Slopsink G/R	Dave			D.C.
147	1. Completed	Occasional		Church Sanctuary Lighting Maintenance	Dies	\$800.00	\$1,100.00	
148	1. Completed	Occasional		Church Roof Accent Lighting Maintenance	Dies	\$400.00	\$400.00	
149	1. Completed	Summer '02?		Parking Lot Paving: Included Drainage System, Fabric Underlayment and Two Layer Asphalt	Perrin		Approx. \$50K	R.A./ D.C
150	1. Completed	Summer '09		Roof Repairs: Downspouts and Leaks, Chimney Tuckpointing	Larry Coffee		\$2K	D.C.
151	1. Completed	Summer '09	06/07/2007	> Moisture at NW corner, Water softener room, dampness, debris and plumbing. Include Power Backup for Water and Sump System.	Unknown. Need to reseach this.	Install small fan in pump room.	Unknown	afc
152	1. Completed	Summer 2009	03/26/2009	Leveling of Floors in Gathering Room, G/R Women's Restroom and Church Office Foyer		Scheduled for Summer, 2009	\$2,685.00	R.A.
153	1. Completed	Summer 2009	approved by afc due to urgency	Inspect, Repair and Reinstall Roof Drains and Downspouts (BEGIN WITH NE corner of church)	Coffee	Roof drains need reseated to downspouts.	incl. Below	D.C. afc
154	1. Completed	Summer 2009	approved by afc due to urgency	Inspect and Repair Skylight Leaks near "Cellar Door" (<u>IS THIS IN THE BID?</u>)	Coffee	Skylight is leaking.	incl. Below	D.C. afc
155	1. Completed	Summer 2009	approved by afc due to urgency	Inspect and Repair Leaks in Church, may involve roofing AND cupola screening and sills (<u>SCRAPE AND PAINT</u>)	Coffee	Water leaking on church pews.	approx. \$2K	D.C. afc

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1	STATUS	RANK; DATE COMPLETED	F/C Approval	PROJECT	VENDOR	P/M CYCLE; NOTES	Est. Cost	Proj. Mgr.
156	1. Completed	Winter 2010-2011		ELECRTICAL: New astrological time for parking lot lights. Old astro timer retrofitted for roof lights.		Dates of DLST changed, new timer needed.		
157	1. Completed	Winter 2010-2011		CHURCH/HALL INTERIOR: Audio-Visual Capabilities of Parish Hall LCD projector, screen, inegration with P.A. System				

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1	STATUS	RANK; DATE COMPLETED	F/C Approval	PROJECT	VENDOR	P/M CYCLE; NOTES	Est. Cost	Proj. Mgr.	
158				KEY TO CODES: 					
159						RANK	STATUS		
160							SUMMER 2009 INSPECTION		
161						1. Urgent	9. Preventative Maintenance		
162						2. Necessary	8. Under Review		
163						3. Optional	7. Approved		
164						Date Completed	6. Next few years		
165							5. Within the year		
166							4. Sched to begin		
167							3. In Process		
168						2. Almost Completed			

Properties Committee

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	STATUS	RANK; DATE COMPLETED	F/C Approval	PROJECT	VENDOR	P/M CYCLE; NOTES	Est. Cost	Proj. Mgr.
1						1. Completed		
169								